

NEXA

TECHNICAL INFORMATION FOR THE QUICK SETUP OF NEXA CASH REGISTERS

NEXA NE-200/210 Cash Register

Initial Setup

Remove printer cover
Install 57mm paper roll
Insert Memory backup batteries(2 X AA) in holder behind roll
Connect power supply
Turn on
Replace printer cover

Note: Register is pre-configured for Australian GST and all departments are taxable.

Set Time

Change mode switch to Program
Enter time in 24 hr format HH:MM eg 4:30pm = 16:30
Press the "X/Date Time" Key

Set Date

Change mode switch to Program
Enter date in DDMMYY format eg 14th Dec 2021 = 141221
Press the "X/Date Time" Key

Set Price/GST for Departments

Change mode switch to Program
Enter GST status GST = 001 Non-GST = 000
Press Credit Key
Enter Price without using decimal point e.g. \$1.50 = 150
Press Department Key

Changing Names of Departments

1. Change mode switch to Program
2. Press Subtotal twice to select dept programming(dP01 on screen)
3. Press PLUS/MINUS keys (Dept 1/9 and 5/13) to select next/previous dept 1-40
4. Enter Name with numeric keys(characters are printed on top of keys)
5. Press appropriate key till character is appears on mini display
Eg. Pressing 8 once shows "A" twice shows "B"
6. Press [.] button to confirm character
7. Repeat until all characters have been selected(up to 12 characters)
8. Press Credit button - saves and steps to next department
9. Enter next department name - back to step 4 OR Press CASH to finish

Double Width Character - Press [X Date/Time] before each character

Changing Receipt Message Header(LOGO message)

1. Change mode switch to Program
2. Press Subtotal 5 times to select rcpt header programming(Hd1 on screen)
3. Press PLUS/MINUS keys (Dept 1/9 and 5/13) to select next/previous line 1-6
4. Enter Name with numeric keys(characters are printed on top of keys)
5. Press appropriate key till character is appears on mini display
Eg. Pressing 8 once shows "A" twice shows "B"
6. Press [.] button to confirm character
7. Repeat until all characters have been selected(up to 24 characters)
8. Press Credit button - saves and steps to next line
9. Enter next line of text - back to step 4 OR Press CASH to finish

Changing Receipt Message Footer(Bottom message)

1. Change mode switch to Program
2. Press Subtotal 6 times to select rcpt footer programming(Ft1 on screen)
3. Press PLUS/MINUS keys (Dept 1/9 and 5/13) to select next/previous line 1-4
4. Enter Name with numeric keys(characters are printed on top of keys)
5. Press appropriate key till character is appears on mini display
Eg. Pressing 8 once shows "A" twice shows "B"
6. Press [.] button to confirm character
7. Repeat until all characters have been selected(up to 24 characters)
8. Press Credit button - saves and steps to next line
9. Enter next line of text - back to step 4 OR Press CASH to finish

Double Width Character - Press [X Date/Time] before each character